

To be accomplished by the **individual applicant / primary representative** of the group.

New Membership
 Renew Membership
 With Membership Card (+ 50 Php per member)

Last Name:

First Name:

Middle Name:

Mailing / Registered Address

Unit No., Building Name

Street No., Street Name

Subdivision, Barangay

City, Postal / Zip Code

Email:

Mobile No. Birth Date:

Nationality Sex: Male Female

MEMBERSHIP CATEGORIES AND BENEFITS
Membership is valid for one (1) year from the date of registration.

Category	Student	Individual / Friend of Alliance:	Family <i>max of 4 kids</i>	Corporate <i>max of 5 employees</i>	School <i>max of 3 French teachers</i>
Price (Please choose one)	1,020 Php	Individual: 2,280 Php Friend of Alliance: 5,840 Php	4,350 Php	20,000 Php	FREE
Free use of library & Culturethèque	✓	✓	✓	✓	✓
Receive our monthly newsletter with invitation to our events	✓	✓	✓	✓	✓
10% discount at Le Coude Rouge	✓	✓	✓	✓	✓
10% discount on classes	✓	✓	✓	✓	
1 vote at the General Assembly		✓	1 designated person only	1 designated person only	
Free entry to Storytelling and discounted entry to Ciné-Goùter for kids	✓	✓	✓	✓	✓
Corporate discounts				* 15% on facilities * 10% on corporate classes specifically organized for up to 20 employees	

In compliance with the **Data Privacy Act (DPA) of 2012**, and its **Implementing Rules and Regulations (IRR) effective since September 8, 2016**, I allow the **Alliance of Francaise of Manila Inc. (AFM)** to provide me certain services declared in relation to the membership I purchased. As such, I agree and authorize AFM to:

- Retain my information for a period of **one (1) year** from the date of membership expiry, or at such time that I submit to AFM a written cancellation of this consent, whichever is earlier. I agree that my information will be deleted / destroyed after this period.
- Inform me of future events, promotions, offers and similar and base its offer using the personal information I shared with the company up to **one (1) month** after the expiry of my membership. I also acknowledge and warrant that I have acquired the consent from all parties relevant to this consent and hold free and harmless and indemnify AFM from any complaint, suit, or damages which any party may file or claim in relation to my consent.

SIGNATURE: _____

DATE: _____

RULES & REGULATIONS OF THE AURELIO J. MONTINOLA, JR. MULTIMEDIA LIBRARY

LIBRARY HOURS

Monday to Thursday	9AM to 1PM, 2PM to 6PM
Saturday	9AM to 5PM
Friday, Sunday, Public Holiday	CLOSED

BORROWING PRIVILEGES (per member)

	Quantity	Duration
BOOKS	FOUR (4) max.	THREE (3) WEEKS
MAGAZINES	TWO (2) max.	TWO (2) WEEKS
CD	TWO (2) max.	TWO (2) WEEKS
DVD	TWO (2) max	TWO (2) WEEKS

APPLYING FOR AFM MEMBERSHIP

1. Loss of Membership ID must be reported to AFM immediately. A replacement ID will be issued at a cost of PHP50 and after one (1) week.
2. Any change of name or contact information should be communicated to the Librarian / Reception via info@alliance.ph and library@alliance.ph

BORROWING RULES

1. **ELIGIBILITY:** Only AFM members are allowed to borrow library materials. AFM students without membership do not have borrowing privileges. To borrow, members must present their valid Membership IDs to the Librarian.
2. **RESPONSIBILITY:** Members bear sole responsibility for the materials they borrow. Any overdue, damaged or lost items will be attributed to the Borrower. Borrowed materials should not be loaned to others, irrespective of their affiliation with the AFM.
3. **"LIBRARY USE ONLY" MATERIALS:** Dictionaries and other materials labeled "Library Use Only" or bearing RED STICKERS may not be borrowed or removed from the Library.
4. **RESERVATIONS OF MATERIALS:** Members may request to reserve up to one (1) item that is currently borrowed. The availability of that item will be communicated via email or phone, after which the Member will have one (1) week to collect it.
5. **EXTENSIONS:** The borrowing period may be extended to a maximum of two (2) weeks from the original due date. To request an extension, members must contact the Librarian personally, by email, or by phone, on or before the due date. Extensions will be granted at the Librarian's discretion. Materials that are new, in high demand, or reserved by other members are not eligible for extension.
6. **LATE RETURNS:** Borrowed materials must be returned on or before the due date. Failure to respect the due date will result in a fine of PHP2.50 per day late and per item, as well as suspension of borrowing privileges

until all overdue items have been returned and fines paid. To minimize late fees, members are strongly encouraged to request extensions and/or inform the Librarian of extenuating circumstances (illness/emergencies) in a timely manner. Failure or refusal to pay fines will result in suspension of membership.

7. **LOST OR DAMAGED MATERIALS:** Library books that are lost or damaged while checked out will be replaced at the Borrower's expense. The Borrower will have the option to replace each book with the same, or pay the full replacement cost for each item (price of book plus 30% for shipping and processing). Lost or damaged magazines, DVDs, or CDs will be assessed at a value of PHP500 each and will be charged to the Borrower. Failure or refusal to make restitution will result in suspension of membership.

TABLETS

1. Tablets are available for loan upon presentation of a valid membership ID to the Librarian and completion of the *Lending Agreement for Tablets and Accessories*.
2. Tablets and accessories must remain in the Library and shall not be used for the following: online gaming, any illegal activities, or any infringement of copyrights or intellectual property rights.
3. Tablets may not be used by children under the age of 10.
4. Any loss of or damage caused to tablets and/or accessories while they are checked out will be attributed to the Borrower. The Borrower will be responsible for shouldering the cost of repair or replacement. Failure or refusal to make restitution will result in suspension of membership.

END OF MEMBERSHIP

In the event of end of membership, the Member must surrender his/her membership ID immediately. No refunds will be given for cancelled memberships.

I hereby declare that I have read, understood and agree to abide by the Rules and Regulations of the Aurelio J. Montinola, Jr. Multimedia Library. All the information that I have given is true and correct. I understand that failure to comply with the rules and regulations will automatically lead to the suspension of my Alliance Française de Manille membership and its privileges.

SIGNATURE: _____ DATE: _____

Accomplish the below per additional member. Write "SAME" if same contact details as primary member.

Add. Member No. 1	Last Name:	<input type="text"/>																						
	First Name:	<input type="text"/>																						
	Relationship to Primary Applicant	<input type="text"/>																						
	Email	<input type="text"/>																						
	Mobile No.	<input type="text"/>										Birth Date:	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Nationality	<input type="text"/>										Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female								
Add. Member No. 2	Last Name:	<input type="text"/>																						
	First Name:	<input type="text"/>																						
	Relationship to Primary Applicant	<input type="text"/>																						
	Email	<input type="text"/>																						
	Mobile No.	<input type="text"/>										Birth Date:	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Nationality	<input type="text"/>										Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female								
Add. Member No. 3	Last Name:	<input type="text"/>																						
	First Name:	<input type="text"/>																						
	Relationship to Primary Applicant	<input type="text"/>																						
	Email	<input type="text"/>																						
	Mobile No.	<input type="text"/>										Birth Date:	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Nationality	<input type="text"/>										Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female								
Add. Member No. 4	Last Name:	<input type="text"/>																						
	First Name:	<input type="text"/>																						
	Relationship to Primary Applicant	<input type="text"/>																						
	Email	<input type="text"/>																						
	Mobile No.	<input type="text"/>										Birth Date:	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Nationality	<input type="text"/>										Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female								
Add. Member No. 5	Last Name:	<input type="text"/>																						
	First Name:	<input type="text"/>																						
	Relationship to Primary Applicant	<input type="text"/>																						
	Email	<input type="text"/>																						
	Mobile No.	<input type="text"/>										Birth Date:	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	
	Nationality	<input type="text"/>										Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female								