

MEMBERSHIP FORM

Date: _____
OR No: _____

To be accomplished by the **individual applicant / primary representative of the group.**

New Membership Renew Membership

Last Name:

First Name:

Middle Name:

Mailing / Registered Address

Unit No., Building Name

Street No., Street Name

Subdivision, Barangay

City, Postal / Zip Code

Email:

Mobile No.:

Birth Date:
M M D D Y Y Y Y

Nationality:

Sex: Male Female

MEMBERSHIP CATEGORIES AND BENEFITS
Membership is valid for one (1) year from the date of registration.

Types	Description	VAT inc
AFM Student	Register to our classes at a reduced rate and enjoy our facilities! Signing up for 2 classes already pays off the joining fee!	P1,400

VOTING MEMBERS		
Individual Membership	The basic membership type that allows access to AFM facilities with 10% discount at Bistro LCR and AFM events, plus benefits from the Club of Partners and the privilege to vote at the General Assembly!	P2,500
Benefactor Membership	Your support is invaluable to AFM! Get access to AFM facilities, 10% off at Bistro LCR and AFM events, plus benefits from the Club of Partners and the privilege to vote at the General Assembly!	P10,000

In compliance with the **Data Privacy Act (DPA) of 2012**, and its **Implementing Rules and Regulations (IRR) effective since September 8, 2016**, I allow the **Alliance of Francaise of Manila Inc. (AFM)** to provide me certain services declared in relation to the membership I purchased. As such, I agree and authorize AFM to:

- Retain my information for a period of **one (1) year** from the date of membership expiry, or at such time that I submit to AFM a written cancellation of this consent, whichever is earlier. I agree that my information will be deleted / destroyed after this period.
- Inform me of future events, promotions, offers and similar and base its offer using the personal information I shared with the company up to **one (1) month** after the expiry of my membership. I also acknowledge and warrant that I have acquired the consent from all parties relevant to this consent and hold free and harmless and indemnify AFM from any complaint, suit, or damages which any party may file or claim in relation to my consent.

SIGNATURE: _____

DATE: _____

RULES & REGULATIONS OF THE AURELIO J. MONTINOLA, JR. MULTIMEDIA LIBRARY

LIBRARY HOURS

Tuesday to Friday	8:30AM to 5:30PM
Saturday	9AM to 5PM
Sunday, Monday, Public Holiday	CLOSED

BORROWING PRIVILEGES (per member)

	Quantity	Duration
BOOKS	FOUR (4) max.	THREE (3) WEEKS
MAGAZINES	TWO (2) max.	TWO (2) WEEKS
CD	TWO (2) max.	TWO (2) WEEKS
DVD	TWO (2) max.	TWO (2) WEEKS

APPLYING FOR AFM MEMBERSHIP

1. Loss of Membership ID must be reported to AFM immediately. A replacement ID will be issued at a cost of PHP50 and after one (1) week.

2. Any change of name or contact information should be communicated to the Librarian / Reception via info@alliance.ph and library@alliance.ph

BORROWING RULES

1. ELIGIBILITY: Only AFM members are allowed to borrow library materials. AFM students without membership do not have borrowing privileges. To borrow, members must present their valid Membership IDs to the Librarian.

2. RESPONSIBILITY: Members bear sole responsibility for the materials they borrow. Any overdue, damaged or lost items will be attributed to the Borrower. Borrowed materials should not be loaned to others, irrespective of their affiliation with the AFM.

3. "LIBRARY USE ONLY" MATERIALS: Dictionaries and other materials labeled "Library Use Only" or bearing RED STICKERS on their spine may not be borrowed or taken out of the Library.

4. RESERVATIONS OF MATERIALS: Members may request to reserve up to one (1) item that is currently borrowed. The availability of that item will be communicated via email or phone, after which the Member will have one (1) week to collect it.

5. EXTENSIONS: The borrowing period may be extended to a maximum of two (2) weeks from the original due date. To request an extension, members must contact the Librarian personally, by email, or by phone, on or before the due date. Extensions will be granted at the Librarian's discretion depending on the availability and demand for the material.

6. LATE RETURNS: Borrowed materials must be returned on or before the due date. Failure to respect the due date will result in a suspension of borrowing privileges for the same duration that the materials are late, and until all overdue items have been returned.

7. LOST OR DAMAGED MATERIALS: Materials that are lost or damaged while checked out will be replaced at the Borrower's expense. The Borrower will have the option to replace each material with the same, or pay the full replacement cost for each item (full market price of book + 30% service fee). Lost or damaged magazines, DVDs, or CDs will be assessed at a value of PHP500 each and will be charged to the Borrower. Failure or refusal to make restitution will result in suspension of membership.

END OF MEMBERSHIP

In the event of end of membership, the Member must surrender his/her membership ID immediately. No refunds will be given for cancelled memberships.

I hereby declare that I have read, understood and agree to abide by the Rules and Regulations of the Aurelio J. Montinola, Jr. Multimedia Library. All the information that I have given is true and correct. I understand that failure to comply with the rules and regulations will automatically lead to the suspension of my Alliance Française de Manille membership and its privileges.

SIGNATURE: _____ DATE: _____

Accomplish the below per additional member. Write "SAME" if same contact details as primary member.

Add. Member No. 1	Last Name:																																		
	First Name:																																		
	Relationship to Primary Applicant																																		
	Email																																		
	Mobile No.													Birth Date:																					
															M	M	D	D	Y	Y	Y	Y													
Nationality													Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female																		
Add. Member No. 2	Last Name:																																		
	First Name:																																		
	Relationship to Primary Applicant																																		
	Email																																		
	Mobile No.													Birth Date:																					
															M	M	D	D	Y	Y	Y	Y													
Nationality													Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female																		
Add. Member No. 3	Last Name:																																		
	First Name:																																		
	Relationship to Primary Applicant																																		
	Email																																		
	Mobile No.													Birth Date:																					
															M	M	D	D	Y	Y	Y	Y													
Nationality													Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female																		
Add. Member No. 4	Last Name:																																		
	First Name:																																		
	Relationship to Primary Applicant																																		
	Email																																		
	Mobile No.													Birth Date:																					
															M	M	D	D	Y	Y	Y	Y													
Nationality													Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female																		
Add. Member No. 5	Last Name:																																		
	First Name:																																		
	Relationship to Primary Applicant																																		
	Email																																		
	Mobile No.													Birth Date:																					
															M	M	D	D	Y	Y	Y	Y													
Nationality													Sex:	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female																		